



Hampstead Heath, Highgate Wood and Queen's Park Committee

Date: WEDNESDAY, 28 NOVEMBER 2018
Time: 4.00 pm - Please arrive at 3.30 pm for pre-meeting refreshments and brainstorming session
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)
Mark Bostock
Deputy David Bradshaw
Stuart Fraser
Alderman Prem Goyal
Michael Hudson
Alderman Gregory Jones
Wendy Mead
Ruby Sayed
Deputy John Tomlinson
William Upton
John Beyer (Heath & Hampstead Society)
Councillor Melvin Cohen (London Borough of Barnet)
Sam Cooper (English Heritage)
Rachel Evans (Royal Society for the Protection of Birds)
Councillor Thomas Gardiner (London Borough of Camden)
TBC (Ramblers' Association/Open Spaces Society)
Graeme Smith (Ex-Officio Member)

Enquiries: Leanne Murphy
leanne.murphy@cityoflondon.gov.uk

Refreshments will be available from 3.30pm
N.B. Part of this meeting could be the subject of audio or visual recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

3. **MINUTES**

To agree the public minutes and summary of the Hampstead Heath, Highgate Wood and Queen's Park Committee meeting held on 5 September 2018.

For Decision
(Pages 1 - 8)

4. **SUB COMMITTEE MINUTES**

a) **Hampstead Heath Consultative Committee**

To receive the draft public minutes of the Hampstead Heath Consultative Committee meeting held on 29 October 2018.

For Information
(Pages 9 - 20)

b) **Highgate Wood Consultative Group**

To receive the draft public minutes of the Highgate Wood Consultative Group meeting held on 17 October 2018.

For Information
(Pages 21 - 28)

c) **Queen's Park Consultative Group**

To receive the draft public minutes of the Queen's Park Consultative Group meeting held on 31 October 2018.

For Information
(Pages 29 - 36)

5. **ACTIONS SHEET**

Report of the Town Clerk

For Information
(Pages 37 - 38)

6. **ANNUAL REVIEW OF TERMS OF REFERENCE**

Report of the Town Clerk.

For Decision
(Pages 39 - 42)

7. **SUPERINTENDENT'S UPDATE**

Report of the Superintendent of Hampstead Heath.

For Decision
(Pages 43 - 48)

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| a) | Appendix 1 - Divisional Plan Q2 Update | (Pages 49 - 58) |
| b) | Appendix 2 - Highgate Wood Events Policy Part 2 | (Pages 59 - 86) |
| c) | Appendix 3 - Queen's Park Events Policy Part 2 | (Pages 87 - 116) |
| d) | Appendix 4 - Events Approval Large and Major Events 2019 | (Pages 117 - 118) |
| e) | Appendix 5 - Open Spaces Organised Sports Licence Application Form | (Pages 119 - 128) |
| f) | Appendix 6 - Highgate Wood Woodland Management Plan | (Pages 129 - 156) |
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8. **BREXIT UPDATE**
The Director of Open Spaces to be heard.

For Information

 9. **PROPOSED HAMPSTEAD HEATH MANAGEMENT STRATEGY 2018-2028**
Report of the Superintendent of Hampstead Heath.

For Decision
(Pages 157 - 200)

 10. **QUEEN'S PARK PUBLIC TOILET REDEVELOPMENT**
Report of the Superintendent of Hampstead Heath.

For Decision
(Pages 201 - 262)

 11. **TENDER OF THE HIGHGATE WOOD PAVILION CAFÉ**
Report of the Superintendent of Hampstead Heath.

For Decision
(Pages 263 - 280)

 12. **FEES AND CHARGES 2019/20 & 2020/21**
Report of the Superintendent of Hampstead Heath.

For Decision
(Pages 281 - 298)

 13. **REVENUE & CAPITAL BUDGETS - 2018/19 & 2019/20**
Joint report of the Chamberlain and Director of Open Spaces.

For Decision
(Pages 299 - 314)

 14. **DEPARTMENTAL BUSINESS PLAN 2018/19 - SIX MONTH PERFORMANCE UPDATE**
Report of the Director of Open Spaces.

For Information
(Pages 315 - 328)

15. **HAMPSTEAD HEATH AND HIGHGATE WOOD & QUEEN'S PARK TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

Report of the Chamberlain.

For Information
(Pages 329 - 392)

16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Part 2 - Non-Public Agenda

18. **EXCLUSION OF THE PUBLIC**

MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

19. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee meeting held on 5 September 2018.

For Decision
(Pages 393 - 396)

20. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

22. **DATE OF NEXT MEETING**

The date of the next meeting is 13 March 2019 at 4.00pm.